



PtoleMedic System

Instructions for Use - Adding a New Case

Document ID: LB-72-01-001

Model: Revision C

November 2, 2020

Author:

Name: Kenneth Jung

11/2/2020

Date

Reviewed and Approved by:

Name: David Schlerf

11/2/2020

Date

This is a reference guide for the office manager, surgical planner/scheduler or physician as an aid in smoothly registering a new patient into the PtoleMedic System database.



WARNING: Please note that the use of MRI scanners in patients with metallic implants in or near the knee joint may adversely affect the quality and accuracy of the images obtained. It is recommended that MRI scans not be performed, please verify the MRI order with the physician.



WARNING: Making custom cutting guides in pediatric patients has not been studied and the results of the use of this product in these patients is unknown. For this reason, it is generally recommended that such patient not be entered into the patient database. Please verify this request with the ordering physician.



WARNING: Federal Law (USA) restricts this device to sale by or on the order of a physician.



Manufacturer:

Lento Medical Innovation, Inc.
15110 Northwest Freeway, Suite 150
Houston, TX 77040 USA
+1 (510) 413-3230

The following organization is the Authorized Representative for the PtoleMedic System:

CE 2460



MDSS GmbH
Schiffgraben 41
30175 Hannover, Germany
Tel.: +49-511-6262 8630
Web: www.mdss.com


Introduction

These instructions are intended to guide the surgeon or surgeons' representative in creating a new case for a patient. Adding a new case through the Lento Medical Innovation web portal (www.lentomedical.net) will create a new order for the cutting guide.

1. Log In

Lento Medical Admin or Sales personnel will assist the surgeon with registering an account for the Lento Medical Innovation web portal. Once a username and password are created, the surgeon will use the information to log in.

- i. Enter Username
- ii. Enter Password
- iii. Click "Login" button



ProleaMedic Surgical Planning Software Ver. 1.3.1


Please login to see this page.

Enter Username _____

Enter Password _____

[New User / Reset Password](#)

[LOG IN](#)

 * Not available for sale in the U.S.A.

2. Surgeon Landing Page

The surgeon landing page will appear once logged in.

HOME LOGOUT Tutorial <<

Surgeon:	Tuesday, Monday	NEW ORDER	
Office Name:	Monday Office		CURRENT ORDERS
Office Address:	1254 Humble Berlin, 10719, DE		COMPLETED ORDERS
Email Address:	won1@lentomedical.com		VIEW PREFERENCES
Phone Number:	4902495800		
Fax Number:	1		

3. Adding a New Case

From the Surgeon Landing page, click the “NEW ORDER” button to create a new case.

Surgery Type



As seen in the above image, select surgery type by clicking “TKR”.

If the Surgeon User already has more than one pre-set preference, then user can select a preference (maximum of 3 preferences).

Choose Preference

<p>Knee 1</p> <p>Distributor Name: <i>Lento Distributor A Office</i></p> <p>Hospital Name: <i>Lento Hospital A Office</i></p> <p>MRI Center Name: <i>Lento MRI Center A Office</i></p> <p>Implant Name: <i>ZIMMER NEXGEN</i></p>
<p>Knee 2</p> <p>Distributor Name: <i>Lento Distributor D Office</i></p> <p>Hospital Name: <i>Lento Hospital D Office</i></p> <p>MRI Center Name: <i>Lento MRI Center D Office</i></p> <p>Implant Name: <i>ZIMMER NEXGEN</i></p>
<p>Knee 3</p> <p>Distributor Name: <i>Lento Distributor C Office</i></p> <p>Hospital Name: <i>Lento Hospital C Office</i></p> <p>MRI Center Name: <i>Lento MRI Center C Office</i></p> <p>Implant Name: <i>ZIMMER NEXGEN</i></p>

4. Entering Information for New Case

Patient Information	
First Name*:	<input type="text"/>
Middle Name:	<input type="text"/>
Last Name*:	<input type="text"/>
Sex*:	<input type="text"/>
Date of Birth*:	<input type="text" value="mm/dd/yyyy"/>
Date of Surgery*:	<input type="text" value="mm/dd/yyyy"/>
Surgery Side*:	<input type="text"/>

A. Add New Patient

A new page will be presented to add the following information:

- I. First Name*
- II. Middle Name

- III. Last Name*
 - IV. Sex*
 - V. Date of Birth*
 - VI. Date of Surgery*
 - VII. Surgery Side*
- Note: * fields are mandatory

B. Check Preference Information

- I. Check distributor information
- II. Check Hospital information
- III. Check MRI Center information
- IV. If any of the information are incorrect, **STOP** contact your distributor or Lento admin.
- V. If you want to change the preference, go back to the previous screen and select a different preference.
- VI. If all the information is correct, move forward to the next step.

Preference Information		
Distributor	Hospital	MRI Center
Company Name <input type="text" value="July Distributor"/>	Hospital Name <input type="text" value="July Hospital"/>	Center Name <input type="text" value="July MRI Center"/>
Contact Person <input type="text" value="Aug, July"/>	Contact Person <input type="text" value="Aug, July"/>	Contact Person <input type="text" value="Aug, July"/>
Address First Street Houston, TX 77040, US	Address Second Street Berlin, 745121, DE	Address Third Street Berlin, 7454654, DE
Email Address <input type="text" value="won2@lentomedical.com"/>	Email Address <input type="text" value="won3@lentomedical.com"/>	Email Address <input type="text" value="won4@lentomedical.com"/>
Company Number <input type="text" value="11235464565"/>	Hospital Number <input type="text" value="49352435456456"/>	Center Number <input type="text" value="49132132132132"/>
Mobile <input type="text" value="15646545634"/>	Mobile <input type="text" value="49656545645645"/>	Mobile <input type="text" value="49465465465465"/>
Fax <input type="text" value="2"/>	Fax <input type="text" value="3"/>	Fax <input type="text" value="4"/>

C. Confirm Surgery Preference Information

Billing <input type="text" value="Distributor"/>	Shipping <input type="text" value="Distributor"/>
Implant <input type="text" value="SMITH&NEPHEW GENESISII"/>	Alignment Default Position* <input type="text" value="Neutral Boundary Alignment"/>

- I. Billing
 - i. Billing party pre-set, (Hospital, Distributor, or Surgeon)
- II. Shipping
 - i. Ship to location preset (Hospital, Distributor, or Surgeon)
- III. Implant
 - i. Implant Brand pre-set.
- IV. Alignment Default Position
 - i. Select alignment default position (Mechanical or Natural Boundary).
- V. Click "Submit", to submit new order for case creation.

If you want to change the preference, go back to the previous screen and select a different preference.

5. New Case Creation

Once a case is created, this will create a new order in the PtoleMedic System based on the information provided. A case number is assigned to the new patient case as seen below.

Sample Case:

If the new case created requires any changes or updates, please contact a Lento Medical personnel or the sales representative for further assistance.

Case ID: K4fen6L
Status: Waiting for MRI

COMPLETE

Patient

First Name Friday	Middle Name F	Last Name Sunday	Surgery Type TKR	Surgery Side Left	Default Alignment Neutral Boundary	Date of Purchase Order Jul 27, 2020
Date of Birth Apr 05, 1958	Sex male	Age 62	Date of Surgery Sep 25, 2020	Implant Information SMITH&NEPHEW GENESISII	Ship To July Distributor	Bill To July Distributor

Surgeon Name Tuesday, Monday Office Name Monday Office Address 1254 Humble Email Address won1@lentomedical.com Office Number 4902495800 Mobile Number 4902495800 Fax 1	Distributor Company Name July Distributor Contact Person Aug, July Address Houston, TX 77040, US Email Address won2@lentomedical.com Company Number 11235464565 Mobile Number 11235464565 Fax 2	Hospital Hospital Name July Hospital Contact Person Aug, July Address Second Street Email Address won3@lentomedical.com Hospital Number 49352435456456 Mobile Number 49352435456456 Fax 3	MRI Center Center Name July MRI Center Contact Person Aug, July Address Third Street Email Address won4@lentomedical.com Center Number 49132132132132 Mobile Number 49132132132132 Fax 4
---	--	--	---

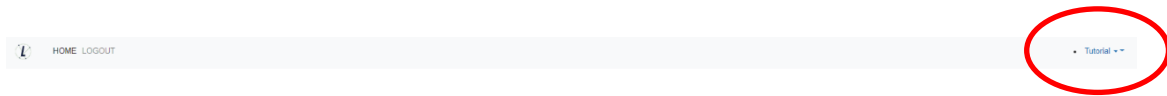
COLLAPSE

SURGEON APPROVED

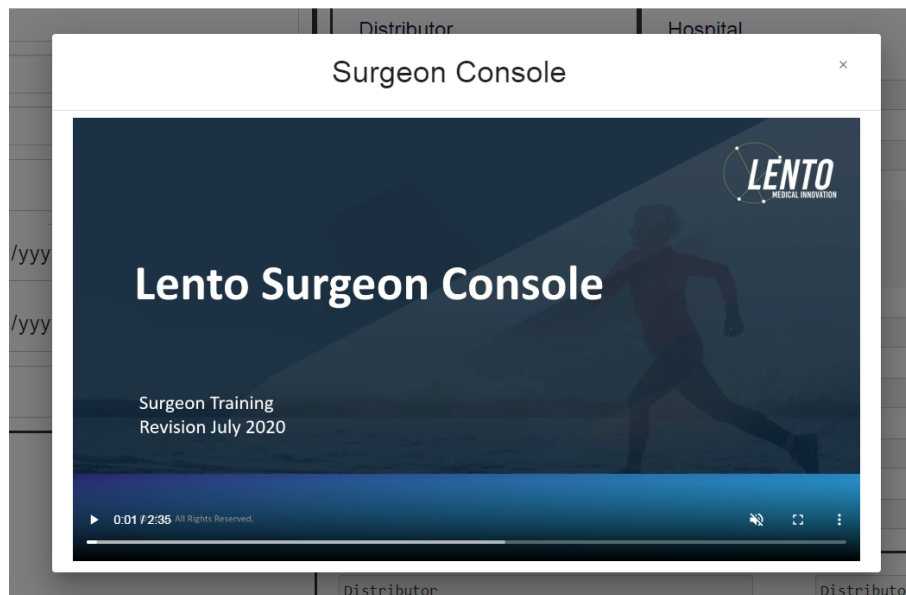
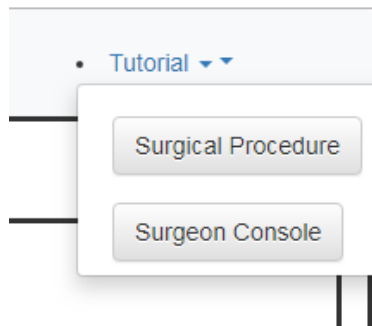
- I. Collapse button will hide preference information to minimize window space.

6. Tutorial Video

- i. You can also access a tutorial video link located at the top right menu for a visual demonstration of how to create a new order.



Surgeon:	Tuesday, Monday	NEW ORDER
Office Name:	Monday Office	CURRENT ORDERS
Office Address:	1254 Humble Berlin, 10719, DE	COMPLETED ORDERS
Email Address:	won1@lentomedical.com	VIEW PREFERENCES
Phone Number:	4902495800	
Fax Number:	1	



7. Logout

If the surgeon user is finished with their session, they can logout by going to the top menu and click logout. The user will be redirected to the login page.

