



**PtoleMedic System**

**USA-Instructions for Use - Adding a New Case**

**Document ID: US-LB-72-01-001 (A)**

**December 21, 2020**

Instructions for adding a new Case assist administrative personnel, surgical planners/schedulers, or surgeons' registering new patients into the PtoleMedic System secure cloud database.



**Caution:** Please do not share your Lento login information and keep your password confidential. Please reset your password or contact Lento Medical Administrator ([support@lentomedical.com](mailto:support@lentomedical.com)) if you have trouble logging into the system.



**WARNING:** Please note that the use of MRI scanners in patients with metallic implants in or near the knee joint may adversely affect the quality and accuracy of the images obtained. It is recommended that MRI scans not be performed; please verify the MRI order with the physician.



**WARNING:** Use of the PtoleMedic System software in pediatric patients has not been studied, and the results of its use in these patients are unknown. Such patients should not be planned using the PtoleMedic System.



**WARNING:** Federal Law (USA) restricts this device to sale by or on the order of a physician.



**Manufacturer:**

Lento Medical Innovation, Inc.  
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Houston, TX 77040 USA  
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# C € 2460

**The EU Authorized Representative for the PtoleMedic System:**



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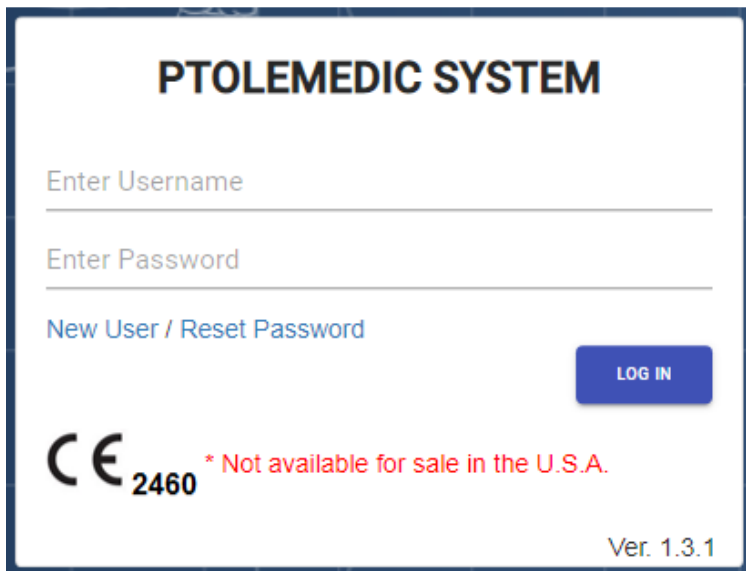
## Introduction

The "Adding a New Case instructions assist the surgeon or surgeons' representative in creating a new case by adding a patient to the PtoleMedic System secure cloud database. New cases through the Lento Medical Innovation web portal ([www.lentomedical.net](http://www.lentomedical.net)) creates a new order for the cutting guide.

### 1. Log In

Lento Medical Admin or Sales personnel assist the surgeon in registering an account for the Lento Medical Innovation web portal. Once a username and password are created, the surgeon uses that information to log in.

- i. Enter Username
- ii. Enter Password
- iii. Click the "Login" button



### 2. Surgeon Landing Page

The surgeon landing page displays after successful login.

Surgeon: Tuesday, Monday  
Office Name: Monday Office  
Office Address: 1254 Humble  
Berlin,  
10719, DE  
Email Address: won1@lentomedical.com  
Phone Number: 4902495800  
Fax Number: 1

NEW ORDER

CURRENT ORDERS

COMPLETED ORDERS

VIEW PREFERENCES

### 3. Adding a New Case

From the Surgeon Landing page, click the "NEW ORDER" button to create a new case.

#### Surgery Type



The first step is to select the surgery to be planned. At present, only "TKR" is available. The PtoleMedic System allows the surgeon to identify three preferences for different offices, hospital/surgery centers, and MRI centers if desired. If the surgeon is a returning user, they select their preference from the established list (as shown below).

## Choose Preference

### Knee 1

**Distributor Name:** *Lento Distributor A Office*

**Hospital Name:** *Lento Hospital A Office*

**MRI Center Name:** *Lento MRI Center A Office*

**Implant Name:** *ZIMMER NEXGEN*

### Knee 2

**Distributor Name:** *Lento Distributor D Office*

**Hospital Name:** *Lento Hospital D Office*

**MRI Center Name:** *Lento MRI Center D Office*

**Implant Name:** *ZIMMER NEXGEN*

### Knee 3

**Distributor Name:** *Lento Distributor C Office*

**Hospital Name:** *Lento Hospital C Office*

**MRI Center Name:** *Lento MRI Center C Office*

**Implant Name:** *ZIMMER NEXGEN*



#### 4. Entering Information for New Case

##### A. Add New Patient

A new page is presented to add the following information:

- I. First Name\*
- II. Middle Name
- III. Last Name\*
- IV. Sex\*
- V. Date of Birth\*
- VI. Date of Surgery\*
- VII. Surgery Side\*

Note: \* fields are mandatory

Patient Information	
<b>First Name*:</b>	<input type="text"/>
<b>Middle Name:</b>	<input type="text"/>
<b>Last Name*:</b>	<input type="text"/>
<b>Sex*:</b>	<input type="text" value="v"/>
<b>Date of Birth*:</b>	<small>Date of Birth*</small> <input type="text" value="mm/dd/yyyy"/> 
<b>Date of Surgery*:</b>	<small>Date of Surgery*</small> <input type="text" value="mm/dd/yyyy"/> 
<b>Surgery Side*:</b>	<input type="text" value="v"/>

B. Check Preference Information

- I. Check distributor information
- II. Check Hospital information
- III. Check MRI Center information
- IV. If any of the information is incorrect, **STOP** contact your distributor or Lento admin.
- V. If you want to change the preference, go back to the previous screen and select a different preference.
- VI. If all the information is correct, move forward to the next step.

Preference Information

Distributor	Hospital	MRI Center
<b>Company Name</b> July Distributor	<b>Hospital Name</b> July Hospital	<b>Center Name</b> July MRI Center
<b>Contact Person</b> Aug, July	<b>Contact Person</b> Aug, July	<b>Contact Person</b> Aug, July
<b>Address</b> First Street Houston, TX 77040, US	<b>Address</b> Second Street Berlin, 745121, DE	<b>Address</b> Third Street Berlin, 7454654, DE
<b>Email Address</b> won2@lentomedical.com	<b>Email Address</b> won3@lentomedical.com	<b>Email Address</b> won4@lentomedical.com
<b>Company Number</b> 11235464565	<b>Hospital Number</b> 49352435456456	<b>Center Number</b> 49132132132132
<b>Mobile</b> 15646545634	<b>Mobile</b> 49656545645645	<b>Mobile</b> 49465465465465
<b>Fax</b> 2	<b>Fax</b> 3	<b>Fax</b> 4

C. Confirm Surgery Preference Information

<b>Billing</b> Distributor	<b>Shipping</b> Distributor
<b>Implant</b> SMITH&NEPHEW GENESISIII	<b>Alignment Default Position*</b> Neutral Boundary Alignment

CLEAR

SUBMIT

- I. Billing
  - i. Billing party preset (Hospital, Distributor, or Surgeon)
- II. Shipping
  - i. Ship to location preset (Hospital, Distributor, or Surgeon)
- III. Implant
  - i. Implant Brand preset.
- IV. Alignment Default Position
  - i. Choose desired alignment positioning for initial case display (Mechanical or Natural Boundary).
- V. Click "Submit" to submit the new order for case creation.

If you want to change the preference, go back to the previous screen and select a different preference.

#### **5. New Case Creation**

Once a case is submitted, a new order generates in the PtoleMedic System based on the information provided. A unique case number (UDI) is assigned to the new patient case.

**Sample Case:**

If the new case created requires any changes or updates, please contact a Lento Medical personnel or the sales representative for further assistance.

Case ID: K4fen6L  
Status: Waiting for MRI

COMPLETE

**Patient**

First Name	Middle Name	Last Name	Surgery Type	Surgery Side	Default Alignment	Date of Purchase Order
Friday	F	Sunday	TKR	Left	Neutral Boundary	Jul 27, 2020
Date of Birth	Sex	Age	Date of Surgery	Implant Information	Ship To	Bill To
Apr 05, 1958	male	62	Sep 25, 2020	SMITH&NEPHEW GENESISII	July Distributor	July Distributor

<b>Surgeon</b>	<b>Distributor</b>	<b>Hospital</b>	<b>MRI Center</b>
<b>Name</b> Tuesday, Monday	<b>Company Name</b> July Distributor	<b>Hospital Name</b> July Hospital	<b>Center Name</b> July MRI Center
<b>Office Name</b> Monday Office	<b>Contact Person</b> Aug, July	<b>Contact Person</b> Aug, July	<b>Contact Person</b> Aug, July
<b>Address</b> 1254 Humble	<b>Address</b> Houston, TX 77040, US	<b>Address</b> Second Street	<b>Address</b> Third Street
<b>Email Address</b> won1@lentomedical.com	<b>Email Address</b> won2@lentomedical.com	<b>Email Address</b> won3@lentomedical.com	<b>Email Address</b> won4@lentomedical.com
<b>Office Number</b> 4902495800	<b>Company Number</b> 11235464565	<b>Hospital Number</b> 49352435456456	<b>Center Number</b> 49132132132132
<b>Mobile Number</b> 4902495800	<b>Mobile Number</b> 11235464565	<b>Mobile Number</b> 49352435456456	<b>Mobile Number</b> 49132132132132
<b>Fax</b> 1	<b>Fax</b> 2	<b>Fax</b> 3	<b>Fax</b> 4

COLLAPSE

SURGEON APPROVED

- I. The collapse button hides preference information to minimize window space.



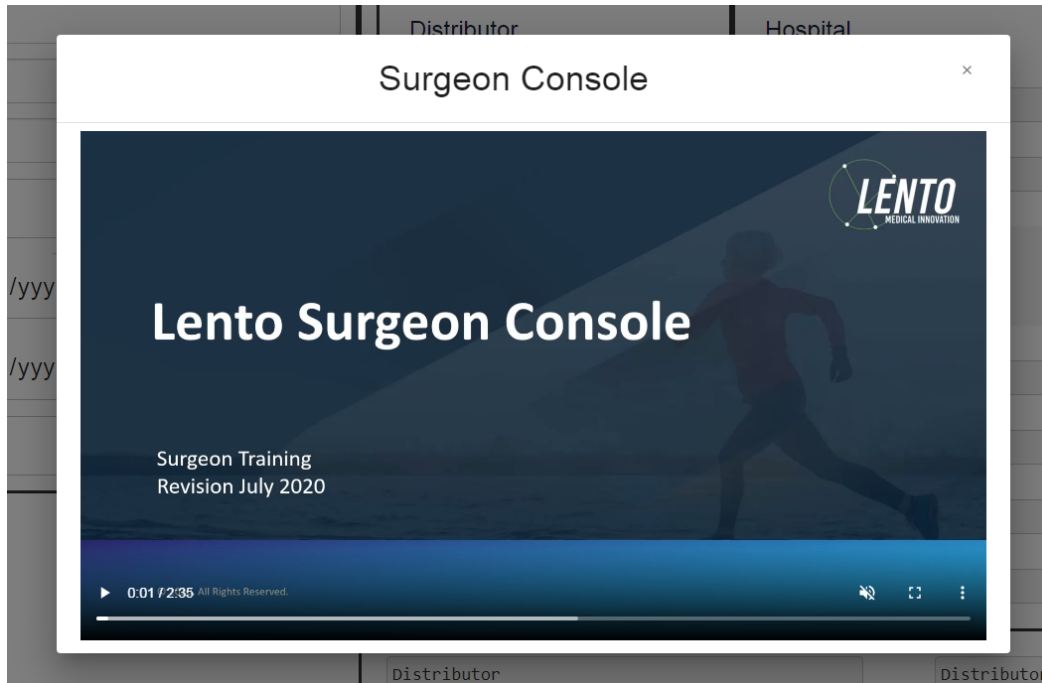
## 6. Tutorial Video

- i. You can also access a tutorial video link located at the top-right menu for a visual demonstration of how to create a new order.

<b>Surgeon:</b>	Tuesday, Monday	<b>NEW ORDER</b>
<b>Office Name:</b>	Monday Office	<b>CURRENT ORDERS</b>
<b>Office Address:</b>	1254 Humble Berlin, 10719, DE	<b>COMPLETED ORDERS</b>
<b>Email Address:</b>	won1@lentomedical.com	<b>VIEW PREFERENCES</b>
<b>Phone Number:</b>	4902495800	
<b>Fax Number:</b>	1	

Tutorial

- Surgical Procedure
- Surgeon Console



## 7. Logout

If the surgeon user is finished with the planning session, log out by going to the top menu, and clicking logout. The users' action redirects to the login page.

